

**GROUP PROGRAM FACILITATOR
SCHEDULE OF FEES
EFFECTIVE 1 JANUARY 2020**

Service	Fees per hour	Fees per day / report
Facilitation		
Facilitator *up to a maximum of 8 hours per program per day as specified in Letter of Engagement	\$150.79 (GST excl.)	\$1206.35 (GST excl.)
Other Facilitator - appropriate for contractors learning a program with an experienced facilitator, or trainers delivering full-day mental health literacy workshops *up to a maximum of 8 hours per program per day as specified in Letter of Engagement	\$113.18 (GST excl.)	\$905.39 (GST excl.)
Preparation time including: <ul style="list-style-type: none"> • Set up • pack-down • participant support • debrief *Group facilitators may claim up to 2 hours as specified in Letter of Engagement	\$113.18 (GST excl.)	
Additional preparation time for delivery of a <u>redeveloped group program for the first time</u> *one-off payment for up to a maximum of 6 additional hours as specified in Letter of Engagement	\$113.18 (GST excl.)	\$679.08 (GST excl.)
Reports		
Pre-group individual screening reports - 30min per participant at hourly rate		\$56.59 + \$5.65 GST = \$62.64
Individual clinical notes per session - 15 min per participant at hourly rate		\$28.29 + \$2.82 GST = \$31.11
Post-group Individual reports - 30min per participant at hourly rate		\$56.59 + \$5.65 GST = \$62.64
Final group report - Up to a maximum of 2 hours at hourly rate	\$113.18 + \$11.31 GST = \$124.49	\$226.36 + \$22.63 GST = \$248.99

Please note: To comply with financial management requirements, variations in excess of the above may only be made in exceptional circumstances with written approval from the Open Arms National Manager or delegate.