

## GROUP PROGRAM FACILITATOR (GPF)

### SCHEDULE OF FEES

EFFECTIVE 1 JANUARY 2020

This Fee Schedule relates to Open Arms-owned programs where Facilitators are providing group treatment or introductory modules.

Facilitation	Fees per hour	Fees per day / report
<b>Facilitator(s)</b> <ul style="list-style-type: none"> <li>Up to a maximum of 8 hours per program per day <b>or</b> as specified in the Letter of Engagement</li> </ul>	\$150.79 (GST excl.)	\$1206.35 (GST excl.)
<b>Facilitator in training</b> <ul style="list-style-type: none"> <li>Appropriate for a GPF learning a program with an experienced Facilitator</li> <li>Up to a maximum of 8 hours per program per day <b>or</b> as specified in the Letter of Engagement</li> </ul>	\$113.18 (GST excl.)	\$905.39 (GST excl.)
<b>Preparation time</b> <ul style="list-style-type: none"> <li>Up to a maximum of 2 hours <b>or</b> as specified in the Letter of Engagement</li> <li>Preparation time includes but is not limited to: <ul style="list-style-type: none"> <li>content familiarisation/review</li> <li>set up and/or pack-down</li> <li>participant support</li> <li>debrief</li> </ul> </li> </ul>	\$113.18 (GST excl.)	
<b>Additional preparation time</b> <ul style="list-style-type: none"> <li>For the <b>first-time delivery</b> of the <i>redeveloped 2019 group treatment programs</i></li> <li>Provided for Facilitators to familiarise themselves with the program content and materials</li> <li>Up to a maximum of 6 hours <b>or</b> as specified in the Letter of Engagement</li> </ul> Programs included: <ul style="list-style-type: none"> <li>Recovery from Trauma</li> <li>Managing Pain</li> <li>Understanding Anxiety</li> <li>Doing Anger Differently</li> </ul>	\$113.18 (GST excl.)	
Reports	Fees per hour	Fees per report
<b>Pre-group individual screening reports</b> <ul style="list-style-type: none"> <li>Only if specified in the Letter of Engagement</li> <li>Maximum 30 minutes per participant per report</li> </ul>		\$56.59 + \$5.65 GST = \$62.64

<b>Individual clinical notes per session</b> <ul style="list-style-type: none"> <li>• Only if specified in the Letter of Engagement</li> <li>• Maximum 15 minutes per participant per report</li> </ul>		\$28.29 + \$2.82 GST = \$31.11
<b>Post-group individual reports</b> <ul style="list-style-type: none"> <li>• Only if specified in the Letter of Engagement</li> <li>• Maximum 30 minutes per participant per report</li> </ul>		\$56.59 + \$5.65 GST = \$62.64
<b>Final group report</b> <ul style="list-style-type: none"> <li>• Up to a maximum of 2 hours <u>or</u> as specified in the Letter of Engagement</li> </ul>	\$113.18 + \$11.31 GST = \$124.49	\$226.36 + \$22.63 GST = \$248.99

**Please note:**

1. To comply with financial management requirements, variations in excess of the above may only be made in exceptional circumstances with written approval from the Open Arms National Manager or delegate.
2. Travel and accommodation costs are reimbursed in accordance with Non-SES Government rates and will be outlined in a Letter of Engagement.
3. The above rates apply to group treatment programs and psychoeducational workshops, for which Open Arms own the intellectual property.

**Mental Health Workshops**

Separate contracting arrangements, and fee schedules, apply for mental health literacy workshops including *Applied Suicide Intervention Skills Training (ASIST)*, *Suicide Alertness for Everyone (safeTALK)* and *Mental Health First Aid (MHFA)*.

Workshop	Facilitation	Fees
ASIST and safeTALK	GPFs who hold credentials to deliver <i>ASIST</i> or <i>safeTALK</i> workshops, may be sub-contracted to deliver these workshops via LivingWorks Australia.	Requirements and fees payable should be discussed directly with LivingWorks.
MHFA	GPFs who hold credentials to deliver MHFA may be contracted at a flat rate to provide these workshops.	<p>Current rate is \$905.39 per day.</p> <p>Travel and accommodation costs are reimbursed in accordance with Non-SES Government rates.</p> <p>Training material, where requested, is reimbursed at a per-participant rate outlined in contracting documentation.</p>