

## GROUP PROGRAM FACILITATOR (GPF)

### SCHEDULE OF FEES

EFFECTIVE 1 JANUARY 2020

This Fee Schedule relates to Open Arms-owned programs where Facilitators are providing group treatment or introductory modules.

Facilitation	Fees per hour	Fees per day / report
<b>Facilitator(s)</b> <ul style="list-style-type: none"> <li>Up to a maximum of 8 hours per program per day <b>or</b> as specified in the Letter of Engagement</li> </ul>	\$150.79 (GST excl.)	\$1206.35 (GST excl.)
<b>Facilitator in training</b> <ul style="list-style-type: none"> <li>Appropriate for a GPF learning a program with an experienced Facilitator</li> <li>Up to a maximum of 8 hours per program per day <b>or</b> as specified in the Letter of Engagement</li> </ul>	\$113.18 (GST excl.)	\$905.39 (GST excl.)
<b>Preparation time</b> <ul style="list-style-type: none"> <li>Up to a maximum of 2 hours <b>or</b> as specified in the Letter of Engagement</li> <li>Preparation time includes but is not limited to: <ul style="list-style-type: none"> <li>content familiarisation/review</li> <li>set up and/or pack-down</li> <li>participant support</li> <li>debrief</li> </ul> </li> </ul>	\$113.18 (GST excl.)	
<b>Additional preparation time</b> <ul style="list-style-type: none"> <li>For the <b>first-time delivery</b> of the <i>redeveloped 2019 group treatment programs</i></li> <li>Provided for Facilitators to familiarise themselves with the program content and materials</li> <li>Up to a maximum of 6 hours <b>or</b> as specified in the Letter of Engagement</li> </ul> Programs included: <ul style="list-style-type: none"> <li>Recovery from Trauma</li> <li>Managing Pain</li> <li>Understanding Anxiety</li> <li>Doing Anger Differently</li> </ul>	\$113.18 (GST excl.)	
Reports	Fees per hour	Fees per report
<b>Pre-group individual screening reports</b> <ul style="list-style-type: none"> <li>Only if specified in the Letter of Engagement</li> <li>Maximum 30 minutes per participant per report</li> </ul>		\$56.59 + \$5.65 GST = \$62.64

<b>Individual clinical notes per session</b> <ul style="list-style-type: none"> <li>Only if specified in the Letter of Engagement</li> <li>Maximum 15 minutes per participant per report</li> </ul>		\$28.29 + \$2.82 GST = \$31.11
<b>Post-group individual reports</b> <ul style="list-style-type: none"> <li>Only if specified in the Letter of Engagement</li> <li>Maximum 30 minutes per participant per report</li> </ul>		\$56.59 + \$5.65 GST = \$62.64
<b>Final group report</b> <ul style="list-style-type: none"> <li>Up to a maximum of 2 hours <u>or</u> as specified in the Letter of Engagement</li> </ul>	\$113.18 + \$11.31 GST = \$124.49	\$226.36 + \$22.63 GST = \$248.99

**Please note:**

- To comply with financial management requirements, variations in excess of the above may only be made in exceptional circumstances with written approval from the Open Arms National Manager or delegate.
- Travel and accommodation costs are reimbursed in accordance with Non-SES Government rates and will be outlined in a Letter of Engagement.
- The above rates apply to group treatment programs and psychoeducational workshops, for which Open Arms own the intellectual property.

**Mental Health Workshops**

Separate contracting arrangements, and fee schedules, apply for mental health literacy workshops including *Applied Suicide Intervention Skills Training (ASIST)*, *Suicide Alertness for Everyone (safeTALK)* and *Mental Health First Aid (MHFA)*.

Workshop	Facilitation	Fees
ASIST and safeTALK	GPFs who hold credentials to deliver <i>ASIST</i> or <i>safeTALK</i> workshops, may be sub-contracted to deliver these workshops via LivingWorks Australia.	Requirements and fees payable should be discussed directly with LivingWorks.
MHFA	GPFs who hold credentials to deliver MHFA may be contracted at a flat rate to provide these workshops.	<p>Current rate is \$905.39 per day.</p> <p>Travel and accommodation costs are reimbursed in accordance with Non-SES Government rates.</p> <p>Training material, where requested, is reimbursed at a per-participant rate outlined in contracting documentation.</p>