



Australian Government

Open Arms – Veterans & Families Counselling

GROUP PROGRAM FACILITATOR (GPF) SCHEDULE OF FEES EFFECTIVE 1 JULY 2023

Facilitation	Fees per hour	Fees per day
Facilitator(s) <ul style="list-style-type: none"> Up to a maximum of 8 hours per program per day or as specified in the Letter of Engagement 	\$160.16 (GST free)	\$1281.20 (GST free)
Facilitator in training <ul style="list-style-type: none"> Appropriate for a GPF learning a program with an experienced Facilitator Up to a maximum of 8 hours per program per day or as specified in the Letter of Engagement 	\$120.21 (GST free)	\$961.58 (GST free)
Preparation time <ul style="list-style-type: none"> Up to a maximum of 2 hours or as specified in the Letter of Engagement Preparation time includes but is not limited to: <ul style="list-style-type: none"> o content familiarisation/review o set up and/or pack-down o participant support o debrief 	\$132.22 (GST inclusive)	
Additional preparation time <ul style="list-style-type: none"> For the first-time delivery of the <i>redeveloped 2019 group treatment programs</i> Provided for Facilitators to familiarise themselves with the program content and materials Up to a maximum of 6 hours or as specified in the Letter of Engagement Programs included: <ul style="list-style-type: none"> Recovery from Trauma Managing Pain Understanding Anxiety Doing Anger Differently 	\$132.26 (GST inclusive)	
Reports	Fees per hour	Fees per report
Pre-group individual screening reports <ul style="list-style-type: none"> Only if specified in the Letter of Engagement Maximum 30 minutes per participant per report 		\$66.12 (GST inclusive)
Individual clinical notes per session <ul style="list-style-type: none"> Only if specified in the Letter of Engagement Maximum 15 minutes per participant per report 		\$33.06 (GST inclusive)

Post-group individual reports <ul style="list-style-type: none"> • Only if specified in the Letter of Engagement • Maximum 30 minutes per participant per report 		\$66.12 (GST inclusive)
Final group report <ul style="list-style-type: none"> • Up to a maximum of 2 hours or as specified in the Letter of Engagement 	\$132.22 (GST inclusive)	\$264.44 (GST inclusive)

Please note:

1. To comply with financial management requirements, variations in excess of the above may only be made in exceptional circumstances with written approval from the Open Arms National Manager or Delegate.
2. Travel and accommodation bookings will be organised by Open Arms. Any approved expenses incurred (for example private vehicle kilometre reimbursement) by the facilitator will be reimbursed as outlined in the Letter of Engagement.
3. The above rates apply to group treatment programs and psychoeducational workshops, for which Open Arms own the intellectual property.

Mental Health Workshops

Separate contracting arrangements, and fee schedules, apply for mental health literacy workshops including *Applied Suicide Intervention Skills Training (ASIST)*, *Suicide Alertness for Everyone (safeTALK)* and *Mental Health First Aid (MHFA)*.